

Year 1

Develop survey questionnaire
 Manager distributes survey to staff
 Survey orientation / **Train the trainer sessions**
 Survey completion / **data entry**
 Manager collects and validates surveys
 IT develops data entry worksheet
 Survey data entry
 Manager enters unit level data / **UDC data entry**
 Survey redistribution (50% incomplete)
 Manager / **UDC** Data validation: (e.g. continuing/professional education, cultural diversity, professional membership, community services)
 Administrator data entry and validation
 Develop final ANCC excel spreadsheet

Traditional		
Staff	Hours	Total Hours
1	5	5
20	1	20
500	1	500
500	0.3	167
500	0.2	83
1	10	10
1	83	83
15	8	120
15	3	42
500	3	1,500
3	20	60
3	20	60

StepOne		
Staff	Hours	Total Hours
StepOne function		
StepOne function		
5	4	20
500	0.3	125
StepOne function		
StepOne function		
StepOne function		
15	2	30
StepOne function		
15	2	30
3	5	15
1	0.1	0.1

Savings

Total hours	2,650	220
Average salary	\$ 30	\$ 30
Subtotal	\$ 79,499	\$ 6,602
StepOne initial year contract		\$ 57,000

Total Year 1 Cost	\$ 79,499	\$ 63,602	\$ 15,898
--------------------------	------------------	------------------	------------------

Year 2

Develop survey questionnaire
 Manager distributes survey to staff
 Survey orientation
 Survey completion / **data entry**
 Manager collects and validates surveys
 IT develops data entry worksheet
 Survey data entry
 Manager enters unit level data / **UDC data entry**
 Survey redistribution (50% incomplete)
 Manager / **UDC** Data validation: (e.g. continuing/professional education, cultural diversity, professional membership, community services)
 Administrator data entry and validation
 Develop final ANCC excel spreadsheet

Staff	Hours	Total Hours
1	5	5
20	1	20
500	1	500
500	0.3	167
500	0.2	83
1	10	10
1	83	83
15	8	120
15	3	42
500	3	1,500
3	20	60
3	20	60

Staff	Hours	Total Hours
StepOne function		
StepOne function		
-	-	-
500	0.3	125
StepOne function		
StepOne function		
StepOne function		
15	2	30
StepOne function		
15	2	30
3	5	15
1	0.1	0.1

Total hours	2,650	200
Average salary	\$ 30	\$ 30
Subtotal	\$ 79,499	\$ 6,002
StepOne maintenance contract		\$ 12,500

Total Year 2 Cost	\$ 79,499	\$ 18,502	\$ 60,998
--------------------------	------------------	------------------	------------------

Year 3

Develop survey questionnaire
 Manager distributes survey to staff
 Survey orientation
 Survey completion / **data entry**
 Manager collects and validates surveys
 IT develops data entry worksheet
 Survey data entry
 Manager enters unit level data / **UDC data entry**
 Survey redistribution (50% incomplete)
 Manager / **UDC** Data validation: (e.g. continuing/professional education, cultural diversity, professional membership, community services)
 Administrator data entry and validation
 Develop final ANCC excel spreadsheet

Staff	Hours	Total Hours
1	5	5
20	1	20
500	1	500
500	0.3	167
500	0.2	83
1	10	10
1	83	83
15	8	120
15	3	42
500	3	1,500
3	20	60
3	20	60

Staff	Hours	Total Hours
StepOne function		
StepOne function		
-	-	-
500	0.3	125
StepOne function		
StepOne function		
StepOne function		
15	2	30
StepOne function		
15	2	30
3	5	15
1	0.1	0.1

Total hours	2,650	200
Average salary	\$ 30	\$ 30
Subtotal	\$ 79,499	\$ 6,002
StepOne maintenance contract		\$ 12,500

Total Year 3 Cost	\$ 79,499	\$ 18,502	\$ 60,998
--------------------------	------------------	------------------	------------------

Total 3 Year Cost Summary:	\$ 238,497	\$ 100,605	\$ 137,893
Months to recoup StepOne investment:	10		